

**CANCELLATION AND/OR RESCHEDULING NOTICE
FOR AN EVENT SCHEDULED AT DOROTHY B. OVEN PARK**

I, _____, would like to cancel my event currently scheduled on _____ at Dorothy B. Oven Park and release the date for other rental customers.

___ I would like to reschedule my event and will contact Dorothy B. Oven Park staff at 850-891-3915 to confirm moving my event to _____. [Please insert proposed new date in the blank].

___ I do not wish to reschedule my event at Dorothy B. Oven Park.

My signature below also signifies that I understand if I cancel with less than 90 days' notice, I forfeit my deposit and if I cancel with less than 2 weeks' notice, I forfeit the deposit as well as the rental fee.

_____ DATE