

- Completed swimming pool permit application via online portal.
- Owner's affidavit, with owner's signature notarized, designating himself / herself or a licensed pool contractor as the agent.
- Contractor Record of Acknowledgement form signed by license holder or authorized agent of contractor.
- Lien Law form (signed by owner) if contractor and owner are the same.
- Disclosure Statement, with owner's signature notarized, if the owner is acting as his / her own contractor.
- No plans are required, applicant should indicate on permit jacket under scope of work "Pool Re-Liner".
- Permit fee will be calculated as an alteration fee.